



The City of Coral Gables

Procurement Division

2800 S.W. 72ND AVENUE
MIAMI, FLORIDA 33155

June 24, 2024

All Responding Proposers (See Distribution List)

SUBJECT: RFQ 2024-007 Transportation Planning and Engineering Consulting Services

Dear Proposers:

The evaluation of the proposals submitted in response to the above cited solicitation is complete. The City Manager has recommended an award as shown in the attached document.

This notice is provided in accordance with Section 2-910 (c) of the Code of the City of Coral Gables. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-1027 (4)(b) of the same City Code.

Thank you for your participation in this competition. If you have any questions please contact Tanya D. Donigan, Assistant Chief Procurement Officer at 305-460-5115 or via email at tdonigan@coralgables.com.

Sincerely,

Celeste S.

Walker-Harmon

Digitally signed by Celeste S.
Walker-Harmon
Date: 2024.06.24 16:21:16
-04'00'

Celeste S. Walker-Harmon
Chief Procurement Officer

Attachment: Award Recommendation

Distribution List: Ardurra Group, Inc.
BCC Engineering, LLC.
CALTRAN Engineering Group, Inc.
CHA Consulting, Inc.
EXP U.S. Services, Inc.
Kimley-Horn and Associates, Inc.
Roadway Design Solutions, Inc.
Volkert, Inc.,
WSP USA, Inc.

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor and
Members of the City Commission

Date: June 17, 2024

FROM: Amos Rojas, Jr.
City Manager

SUBJECT: Award Recommendation
RFQ 2024-007 Transportation Planning and
Engineering Consulting Services

Amos Rojas
Jr.

Digitally signed by Amos
Rojas Jr.
Date: 2024.06.24 13:29:24
-04'00'

At the July 9, 2024 City Commission Meeting an award recommendation for RFQ 2024-007 Transportation Planning and Engineering Consulting Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFQ is as follows:

- 1) Accept the recommendation of the Chief Procurement Officer to award the RFQ and authorize negotiations with the top six (6) ranked responsive and responsible proposers: Kimley-Horn and Associates, Inc., CALTRAN Engineering Group, Inc., Volkert, Inc., Roadway Design Solutions, Inc., Ardurra Group, Inc., and CHA Consulting, Inc. for Transportation Planning and Engineering Consulting Services.
- 2) Should negotiations fail with the top-ranked proposers, negotiations may commence with the next highest ranked responsive-responsible proposers: WSP USA, Inc., BCC Engineering, LLC., and EXP U.S. Services, Inc. if determined to be in the best interest of the city.
- 3) Reaffirm the City's right to pursue alternative courses of action.

On February 2, 2024, the Procurement Division of Finance formally advertised, issued, and distributed Transportation Planning and Engineering Consulting Services, Request for Qualification (RFQ) 2024-007. One Hundred and Twenty (120) prospective proposers were notified by INFOR, the City's web-based e-Procurement service.

On March 14, 2024, nine (9) firms submitted proposals in response to the RFQ: Ardurra Group, Inc., BCC Engineering, LLC., CALTRAN Engineering Group, Inc., CHA Consulting, Inc., EXP U.S. Services, Inc., Kimley-Horn and Associates, Inc., Roadway Design Solutions, Inc., Volkert, Inc., and WSP USA, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFQ. During the review, it was initially determined that Roadway Design Solutions, Inc., would be deemed non-responsive and would receive no further consideration for award due to failure to meet the minimum qualifications for the RFQ. Upon further review and concurrence from the City Attorney's Office, Roadway Design Solutions, Inc., was deemed responsive and therefore considered for evaluation.

On May 29, 2024, and June 5, 2024, the Evaluation Committee convened to evaluate all nine (9) responsive and responsible proposals and ranked the firms in the following order: Kimley-Horn and Associates, Inc. (first), CALTRAN Engineering Group, Inc. (second), Volkert, Inc. (third), Roadway Design Solutions, Inc. (fourth), Ardurra Group, Inc. (fifth), and CHA Consulting, Inc (sixth). The Evaluation Committee recommended that the City negotiate with the top six (6) responsive-responsible proposers to provide the requested services for an initial three (3) year term with two (2) one-year renewals.

The Evaluation Committee further recommended that should negotiations fail with any of the top six (6) ranked firms' negotiations could be conducted with the next ranked firms WSP USA, Inc., BCC Engineering, LLC., and EXP U.S. Services

After successful negotiations, a Professional Services Agreement will be executed. A more detailed description of the RFQ, proposal responses and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:

Cristina M. Suárez, City Attorney

Billy Y. Urquia, City Clerk

Alberto N. Parjus, Deputy City Manager

Hermes Diaz, Director, Public Works

Jose Olivo, Deputy Director, Public Works

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer

Proposal Evaluation Form
RFQ 2024-007 - Transportation Planning and Engineering Consulting Services
Totals Composite
Form Active

Selection Criteria \ Proposers	Maximum Criteria Points per Evaluator	Total Maximum Sub-Criteria Points	Ardurra Group, Inc.	BCC Engineering, LLC	Caltran Engineering Group, Inc.	CHA Consulting, Inc.	EXP U.S. Services Inc.	Kimley-Horn and Associates, Inc	Roadway Design Solutions, Inc.	Volkert, Inc	WSP USA Inc.
			TOTAL:	TOTAL:	TOTAL:	TOTAL:	TOTAL:	TOTAL:	TOTAL:	TOTAL:	TOTAL:
Experience & Qualifications	30	120									
Proposer's qualifications, including, but not limited to company history and description, the number of years in business, size, number of employees, office location where work is to be performed, licenses/certifications, credentials, capabilities and capacity to effectively meet the City's needs, relevant experience, and proven track record of providing the scope of services as identified in this solicitation to public sector agencies.		40	33.0	30.0	34.0	31.0	31.0	38.0	32.0	34.0	31.0
Proposer's expertise and experience in working with other disciplines, including coordination with other planning and engineering professionals and sub-consultants.		28	26.0	24.0	27.0	27.0	24.0	27.0	27.0	27.0	25.0
Proposer's financial stability.		24	20.0	23.0	20.0	19.0	19.0	23.0	20.0	20.0	18.0
Qualifications and experience of all proposed key personnel (including sub-consultants)		28	23.0	23.0	25.0	24.0	23.0	26.0	27.0	25.0	23.0
Experience & Qualifications Total			102.0	100.0	106.0	101.0	97.0	114.0	106.0	106.0	97.0
Project Understanding, Proposed Approach, Methodology	20	80									
Proposer's overall detailed approach and methodology to perform the services solicited herein. Understanding of the RFQ scope and requirements, strategies for assuring assigned work is completed on time, strategies for assuring assigned work is completed on time, innovation interaction and communication with the community, City staff, and multiple stakeholders.		16	14.0	11.0	15.0	13.0	15.0	15.0	13.0	14.0	12.0
Recent, current, and projected workload for the Proposer and key personnel and how the potential contract will fit into the Proposer's workload.		12	10.0	11.0	11.0	11.0	11.0	12.0	11.0	11.0	11.0
Proposer's demonstrated ability to positively and innovatively move a project from the conceptual stage into a clearly defined project that may be designed and constructed, while minimizing the impact on the community.		16	12.0	13.0	14.0	14.0	12.0	16.0	14.0	14.0	12.0
Proposer's demonstrated ability to provide schedule control, cost control and quality control for the services specified herein. Proposer's experience with similar projects completed on-time and within budget.		16	13.0	11.0	14.0	13.0	13.0	15.0	13.0	15.0	13.0
Proposer's ability to deliver similar projects having significant community and business involvement.		12	11.0	11.0	12.0	12.0	10.0	12.0	12.0	11.0	11.0
Proposer's ability to work with other consultants designated by the City.		8	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Project Understanding, Proposed Approach, Methodology Total			68.0	65.0	74.0	71.0	69.0	78.0	71.0	73.0	67.0
Past Performance and References	15	60									
Provide detailed information on five (5) of the Proposer's most recent and relevant projects similar in scope and nature to the services described in the solicitation		28	23.0	23.0	26.0	22.0	21.0	25.0	21.0	22.0	21.0
All contracts which the Proposer has performed (past and present) for the City of Coral Gables. The City will review all contracts the Proposer has performed for the City in accordance with Section 4.10 Evaluation of Responses (c) (4) which states the City may consider "Proposer's unsatisfactory performance record, judged from the standpoint of conduct of work, workmanship, progress or standards of performance agreed upon in the Contract as substantiated by past or current work with the City".		12	11.0	6.0	11.0	11.0	5.0	12.0	8.0	6.0	9.0
List with contact information of public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same.		12	11.0	11.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0
Please identify each incident within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFQ (See Affidavit D).		8	7.0	8.0	8.0	8.0	8.0	7.0	8.0	7.0	8.0
Past Performance and References Total			52.0	48.0	57.0	53.0	46.0	56.0	49.0	47.0	50.0
Additional Criteria: Experience & Qualifications of Key Personnel	20	80									
Project manager assigned to the work must have experience in Traffic and Transportation Engineering and Planning and have served as project manager on similar projects.		40	33.0	31.0	37.0	33.0	28.0	37.0	34.0	36.0	33.0
Identify the team members who will be assigned to this contract (including working titles, degrees, certificates, licenses and technical expertise). Describe the roles and responsibilities of each team member and why each team member is critical to the success of the overall contract.		20	18.0	17.0	17.0	18.0	16.0	19.0	18.0	18.0	17.0
Include resumes of key team members. Resumes will not be included in the page count for this section and are limited to one single sided page per individual.		20	18.0	18.0	19.0	18.0	16.0	18.0	18.0	17.0	17.0
Additional Criteria: Experience & Qualifications of Key Personnel Total			69.0	66.0	73.0	69.0	60.0	74.0	70.0	71.0	67.0
Agreement Exceptions	5	20									
Review exceptions made by the proposer to the conditions listed in the agreement for the services.		20	16.0	11.0	20.0	16.0	16.0	18.0	15.0	17.0	17.0
Agreement Exceptions Total			16.0	11.0	20.0	16.0	16.0	18.0	15.0	17.0	17.0
Points shall be awarded to the Proposer for volume of work awarded by the City in the last three (3) years from the due date of this RFQ.	5	20	20.0	20.0	20.0	20.0	20.0	12.0	20.0	20.0	20.0
Total Points	100	400	345.0	326.0	368.0	345.0	326.0	370.0	347.0	353.0	335.0
Ranking			5	8	2	5	8	1	4	3	7