



The City Beautiful

City of Coral Gables Job Description

Job Title: Sanitation Operator I
Department: Public Works/Public Service Division
Classification: 2104
Pay grade: 14C
FLSA: Non-Exempt

Prepared Date: 08/2014
Approved By:
Glenn Kephart
Elsa Jaramillo-Velez
Carmen Olazabal



Summary

Operates trash truck and related vehicles in the performance of solid waste collection duties. Work is usually assigned and performed under the direction of a Crane Operator.

Essential Duties and Responsibilities

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification.

Operates various vehicles, including flat bed, dump truck and trash truck to transfer and remove trash and other debris.

Performs required vehicle inspection and maintenance activities.

Prepares operator service request reports regarding deficiencies noted in vehicle operation and/or condition.

Follows assigned route and offloads trash at the appropriate facility.

Provides traffic control during collection process.

Assists with consolidation of trash in collection sites, insuring thorough collection of debris.

Answers questions from the public regarding collection schedules and acceptable refuse materials.

Reports any hazardous and unsafe conditions.

Performs site maintenance and repairs as needed.

Cleans interior and exterior of trucks, including behind the blade.

Refuels vehicles daily.

Performs work of a higher classification when required.

Assists cross/inter-divisionally to ensure that overall departmental goals are met.

Conforms with and abides by all regulations, policies, work procedures and instructions.

Conforms to all safety rules including the wearing and using of all appropriate personal protection equipment.

Performs other related tasks as required.

Knowledge, Skills, and Abilities

Ability to read and understand departmental policies and procedures. Knowledge of the operation and maintenance of the equipment used in solid waste collection activities. Knowledge of the geography of the City or ability to read a City map. Knowledge of the required safety precautions. Ability to read and write.

Physical Requirements

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of radio and personal contact as normally defined by the ability to see, read, talk, sit, stand, hear, use hands to fingers dexterity, handle, feel or operate objects, read and write. Work is predominately outdoors in a noisy environment. Exposure to equipment, gauges, noise, smells, dust, extreme temperatures and adverse conditions such as rain and wind are common. Work is strenuous and must be able to lift, carry and or push burdens in excess of 55 pounds. Must be able to wear safety glasses, safety shoes, gloves, vests, and bump cap. Must have the physical ability to climb up into and down from trucks, reach above and below shoulders, walk and bend.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Education and Experience

High school diploma or equivalent.

Valid Florida Class B commercial driver's license with air brake endorsement.

Six months experience driving trucks or related equipment.

A comparable amount of training or experience may be substituted for the minimum qualifications.