

General Instructions

The City of Coral Gables is authorized to enforce codes and ordinances under the provision of Florida Statute Chapter 162 part II and establishing procedures for implementations of such provisions.

Please read this option information carefully:

If you disagree with the charge and wish to have an administrative hearing before a hearing officer, this request must be postmarked prior to the time indicated on the citation. Please fully complete and mail the authorized form on the other side and you will be notified by mail of the date and time in which you must appear at the hearing.

If you are found guilty by the hearing officer, there is a \$108.75 administrative cost that will be assessed in addition to the fine. (Ordinance No. 2015-17)

*Please
return
in
envelope
provided*

Uniform Civil Litigation Information Guide

THE PURPOSE OF THIS GUIDE
IS TO PROVIDE INFORMATION
IN ORDER TO SATISFY
YOUR CITATION WITHIN
THE TIME ALLOCATED
AS REQUIRED
BY STATE STATUTE

City of Coral Gables
Development Services Department
Code Enforcement Division
P.O. Box 141549
Coral Gables, FL 33114

**CORAL
GABLES**
THE CITY BEAUTIFUL

Frequently Called Numbers

Development Svcs Reception	305-460-5235
Code Enforcement Division	305-460-5226
Code Enforcement Board	305-460-5266
Ticket Appeal	305-460-5266
Building Director	305-460-5240
Building Official	305-460-5242
Electrical Official	305-460-5255
Plumbing Official	305-460-5258
Mechanical Official	305-460-5243
Zoning Information	305-460-5253
Fire Marshall	305-460-5581
Permit Status	305-460-5246
Board of Architects	305-460-5238
Construction Regulat. Board.	305-460-5229
Inspection Request	305-460-5245
Records	305-460-5262
Cert. of Use/Concurrency	305-460-5236
Planning & Zoning Division	305-460-5211
Public Works Department	305-460-5000
Historic Preservation-Dept.	305-460-5094

Code Enforcement Office

427 Biltmore Way, Suite 100
Coral Gables, FL 33134

Code Enforcement Office Hours:
Monday through Friday
7:30 A.M. to 3:30 P.M.

Code Enforcement
HOTLINE
305-441-5777

Payment Method

If you choose to pay the citation
within the time allocated,
please make check or money order
payable to:

The City of Coral Gables

Funds must be in U.S. dollars
and drawn on a U.S. bank.

Please do not mail cash!

WRITTEN PLEA OF NOT GUILTY

Alleged Violator's Name

Citation Number

Comes now the alleged violator in the above
styled cause individually and informs the
Clerk of the Code Enforcement Board that:

*I hereby enter my plea of not guilty
and request an administrative hearing.*

Date

Address

City, State, Zip

Telephone

If you have elected
to plea not guilty, please:

1. Complete form
2. Include form and a copy of your
citation in the envelope provided
3. Apply a first class stamp and mail or
drop off at Code Enforcement Office.