The City Beautiful

City of Coral Gables
Job Description

Job Title: Maintenance Worker II
Department: Public Works/Public Service Division
Classification: 3005
Pay grade: 11C
FLSA: Non-Exempt

Prepared Date: 09/2014
Approved By:
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(8)

Summary

Performs semi skilled work in landscape maintenance and installation. Requires familiarity with basic trade practices in landscape maintenance and landscaping and the ability to operate various pieces of equipment and vehicles. Work is assigned, reviewed by inspection, and performed under the direction of a supervisor. May assist foremen in supervising and training Maintenance Worker I's.

Essential Duties and Responsibilities
The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification.

Trims and prunes tree limbs and roots. Mows turf, rakes, trims hedges, pulls weeds, and lays sod. Fertilizes, prunes and pots plants.

Loads, unloads and moves equipment, supplies, materials and tools. Moves and arranges furniture for City functions.

Digs and backfills trenches, ditches, foundations, holes for planting, etc.

Assists workers of higher classifications in installing and maintaining sprinkler systems.

Uses shovels, rakes, weed eaters, gas hedge shears, gas powered blowers, hand sprayers, lawn edgers, hydraulic lifts and other related equipment. Operates riding mower, drives a 3 quarter ton pick- up truck and dump truck. Maintains equipment and makes minor repairs.

Assists foremen in the supervision and training of Maintenance Worker I's.

Performs other related tasks as required.

Knowledge, Skills, and Abilities

Knowledge of the tools and equipment used in landscape maintenance and installation. Knowledge of safety procedures. Ability to understand and follow instructions given in English. Ability to use hand tools and hand held power equipment. Ability to operate riding mower and pick-up truck. Ability to maintain equipment and make minor repairs. Ability to operate hydraulic lift.

Physical Requirements

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of telephone and personal contact as normally defined by the ability to see, read, talk, sit, stand, hear, perform hand to fingers dexterity; handle, feel or operate objects; including hand tools, hand held power equipment, riding mower and pick-up truck, read and understand English. Work is performed outdoors for prolonged periods of time and is strenuous. Exposure to extreme temperatures, plants, fertilizers, dust, odors, and noise are common. Must be able to lift, carry and or push articles weighing up to 50 + lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Education and Experience

High school diploma or equivalent.

Minimum six (6) months experience in landscape maintenance or installation.

Valid Florida Class B Commercial Driver's License.

A comparable amount of training or experience may be substituted for the high school diploma.

The CDL Class B requirement may be waived for up to 90 days at the discretion of the Department Head; but must be obtained by the end of the 90 days.